

Wedding Request Form

Monroe Street United Methodist Church

Bride's Name _____

Address _____

Email _____ Phone _____

Groom's Name _____

Address _____

Email _____ Phone _____

Wedding Date and Time _____

Rehearsal Date and Time _____

Minister _____

Special features or requests for ceremony _____

Payments Received

See back for fee chart

Date \$200 DEPOSIT received _____
(Required to confirm date)

Amount received _____ Check Number _____

Date FINAL PAYMENT received (8 weeks prior to wedding date) _____

Amount received _____ Check Number _____

Wedding Fees

	Member	NonMember
Sanctuary	No charge	500
Chapel	No charge	200
Minister Services	No charge	250
Organist (or bench fee)	150	150
additional if organist attends rehearsal	50	50
additional if organist rehearses with soloists	25	25
Wedding Host	100	100
Custodian	100	100
Parking Security (\$200 per guard; large weddings may require more than one guard)	200	200
Candelabra and/or Aisle Candles if used	35	35
Priedieu (kneeling bench)	No charge	No charge